

**LIBERTY-PERRY COMMUNITY SCHOOLS  
NON-TEACHING PERSONNEL  
EXTRA-CURRICULAR POSITON APPLICATION**

DATE \_\_\_\_\_

NAME \_\_\_\_\_

SOCIAL SECURITY # \_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_

STREET ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

HOME PHONE (\_\_\_\_) \_\_\_\_\_ DAY PHONE (\_\_\_\_) \_\_\_\_\_

.....

**COACHING/SPONSOR POSITION FOR WHICH YOU ARE APPLYING**

SPORT \_\_\_\_\_ LEVEL \_\_\_\_\_

CLUB SPONSOR \_\_\_\_\_ LEVEL \_\_\_\_\_

.....

**LEVEL OF EDUCATION  
PLEASE CHECK HIGHEST LEVEL OF COMPLETION**

\_\_\_\_\_ COLLEGE DIPLOMA  
MAJOR \_\_\_\_\_ MINOR \_\_\_\_\_

\_\_\_\_\_ HIGH SCHOOL DIPLOMA  
NAME OF HIGH SCHOOL \_\_\_\_\_

GPA AT GRADUATION \_\_\_\_\_

\_\_\_\_\_ GED CERTIFICATE  
DATE ISSUED \_\_\_\_\_

**PLEASE INDICATE ANY SPECIAL EDUCATION OR EXPERIENCES THAT  
QUALIFY YOU FOR THIS POSITION.**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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**PLEASE LIST THREE (3) PREVIOUS WORK EXPERIENCES STARTING WITH PRESENT POSITION.**

**EMPLOYER** \_\_\_\_\_  
**ADDRESS** \_\_\_\_\_  
**PHONE** \_\_\_\_\_  
**SUPERVISOR** \_\_\_\_\_  
**STARTING DATE** \_\_\_\_\_  
**LIST RESPONSIBILITIES** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**EMPLOYER** \_\_\_\_\_  
**ADDRESS** \_\_\_\_\_  
**PHONE** \_\_\_\_\_  
**SUPERVISOR** \_\_\_\_\_  
**STARTING DATE** \_\_\_\_\_  
**LIST RESPONSIBILITIES** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**EMPLOYER** \_\_\_\_\_  
**ADDRESS** \_\_\_\_\_  
**PHONE** \_\_\_\_\_  
**SUPERVISOR** \_\_\_\_\_  
**STARTING DATE** \_\_\_\_\_  
**LIST RESPONSIBILITIES** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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**HAVE YOU EVER HELD A TEACHING CERTIFICATE?**

**YES** \_\_\_\_\_ **NO** \_\_\_\_\_

**IF YES, LIST AREAS OF ENDORSEMENTS** \_\_\_\_\_  
\_\_\_\_\_

**PLEASE LIST THREE (3) INDIVIDUALS THAT WE MAY CONTACT FOR A PERSONAL REFERENCE.**

NAME \_\_\_\_\_  
HOME PHONE \_\_\_\_\_ WORK PHONE \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
CITY \_\_\_\_\_ ZIP \_\_\_\_\_  
RELATIONSHIP \_\_\_\_\_

NAME \_\_\_\_\_  
HOME PHONE \_\_\_\_\_ WORK PHONE \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
CITY \_\_\_\_\_ ZIP \_\_\_\_\_  
RELATIONSHIP \_\_\_\_\_

NAME \_\_\_\_\_  
HOME PHONE \_\_\_\_\_ WORK PHONE \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
CITY \_\_\_\_\_ ZIP \_\_\_\_\_  
RELATIONSHIP \_\_\_\_\_

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**IN YOUR OWN HANDWRITING, WRITE WHY YOU SHOULD BE CONSIDERED FOR EMPLOYMENT WITH THE LIBERTY-PERRY SCHOOL CORPORATION IN THE FOLLOWING SPACE.**

**I HEREBY AFFIRM THAT THE STATEMENTS MADE IN THIS APPLICATION ARE TRUE TO THE BEST OF MY KNOWLEDGE AND BELIEF. I UNDERSTAND THT FUTURE EMPLOYMENT MAY BE TERMINATED IF THERE HAS BEEN WILLFUL MISREPRESENTATION OF INFORMATION SUBMITTED.**

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

**REQUEST FOR BACKGROUND INFORMATION**

DEAR APPLICANT,

YOUR EMPLOYMENT BY THE LIBERTY-PERRY COMM SCHOOL CORPORATION INVOLVES CONTACT WITH OUR STUDENT POPULATION. WE ASK THAT YOU COMPLETE THE QUESTIONS BELOW TO HELP US EVALUATE YOUR SUITABILITY TO WORK WITH INFORMATION. THIS INSERT IS PART OF THE APPLICATION ITSELF AND ANY MISREPRESENTATION OR OMISSION OF FACTS MAY BE GROUNDS FOR DISQUALIFICATION FROM FURTHER CONSIDERATION OR FOR TERMINATION FROM EMPLOYMENT, REGARDLESS OF WHEN THE MISREPRESENTATION OR OMISSION IS DISCOVERED.

THE CONVICTION OF A CRIME OR ANY AFFIRMATIVE ANSWER PROVIDED BY YOU ON THIS INSERT IS NOT AN AUTOMATIC BAR TO EMPLOYMENT. THE SCHOOL DISTRICT WILL CONSIDER THE NATURE OF ANY CONVICTION OR ALLEGED CONDUCT UNDERLYING AN AFFIRMATIVE RESPONSE, THE DATE FO THE ALLEGED CONDUCT IN QUESTION, YOUR INTERVENING CONDUCT AND THE RELATIONSHIP BETWEEN THE OFFENSE OR ALLEGED CONDUCT UNDERLYING THE AFFIRMATIVE RESPONSE AND THE POSITION FOR WHICH YOU ARE APPLYING.

1. HAVE YOU EVER BEEN INVESTIGATED FOR , CHARGED WITH, PLED GUILTY, OR “NO CONTEST” TO ANY CRIME INVOLVING THE SEXUAL ABUSE OF ANY PERSON OR INDECENCY WITH A MINOR? YES \_\_\_\_\_ NO \_\_\_\_\_ IF YES, EXPLAIN THE CIRCUMSTANCES ON A SEPARATE SHEET AND ATTACH IT TO THIS APPLICATION.
  
2. HAVE YOU EVER BEEN CHARGED WITH A CRIME, OTHER THAN A MINOR TRAFFIC OFFENSE, WHERE THE COURT HAS DEFERRED FURTHER PROCEEDINGS WITHUT ENTERING A FINDING OF GUILT, AND PLACED YOU ON PROBATION OR IN A PUBLIC SERVICE OR EDUCATION PROGRAM? YES \_\_\_\_\_ NO \_\_\_\_\_ IF YES, EXPLAIN THE CIRCUMSTANCES ON A SEPARATE SHEET AND ATTACH IT TO THIS APPLICATION.

**AUTHORIZATION AND RELEASE**

I AUTHORIZE THE SCHOOL DISTRICT TO CHECK MY EMPLOYMENT HISTORY, INCLUDING WITHOUT LIMITATION, REFERENCE CHECKS, AND TO SEEK THE RELEASE OF INVESTIGATORY INFORMATION, INCLUDING A “LIMITED CRIMINAL HISTORY”, POSSESSED BY ANY PRIVATE OR PUBLIC EMPLOYER OR ANY LOCAL, STATE, OR FEDERAL AGENCY. I AUTHORIZE THESE PRIVATE OR PUBLIC EMPLOYEES OR LOCAL, INFORMATION THEY MAY RELEASE CONCERNING THE MATTERS DESCRIBED HERIN, AND I WILL COOPERATE TO THE EXTENT NECESSARY TO OBTAIN THE RELEASE OF THIS INFORMATION

I HAVE READ THIS AUTHORIZATION AND RELEASE OF ALL CLAIMS, AND I EXPRESSLY AGREE TO THE TERMS SET OUT HEREIN.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

EMPLOYMENT PRACTICES OF THE LIBERTY-PERRY COMMUNITY SCHOOL CORPORATION DO NOT DISCRIMINATE AGAINST RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, AGE, MARITAL STATUS, OR NON-JOB RELATED PHYSICAL HANDICAPS.